



1801 North Loop Road, Alameda, CA 94502  
(510) 522-0200 office@ccs-rams.org

2023-2024  
**TUITION & FEES**

**CoastlineChristian.org**



### Application Fee

A \$150 non-refundable fee is due upon submission of an application. This fee includes a standardized placement exam required for admission to CCS.



### Enrollment Fee

Newly admitted students pay a \$350 fee upon enrollment. Continuing students pay \$375 if enrolled by February 3, 2023 and \$550 thereafter. All enrollment fees are non-refundable.



### Tuition (2023-2024)

Grade		1st Child	2nd Child	3rd Child	4th Child
K-5th	Prepaid	\$13,400	\$11,200	\$10,100	Free
	10-Payments	\$13,500	\$11,300	\$10,200	Free
6th-8th	Prepaid	\$14,500	\$12,300	\$11,200	Free
	10-Payments	\$14,600	\$12,400	\$11,300	Free

The prepaid annual tuition or the 1st installment of the 10-payment plan is due on June 1, 2023. The first installment is non-refundable. Subsequent installments are due on the first of the every month beginning September 2023 through May 2024. Families using e-Tuition will receive a \$75 discount per family off their enrollment fee.

Additional expenses include textbooks, field trips, events and material fees for special classes which totals approximately \$800 (varies per grade). This does not include any afterschool enrichment programs, sports or other optional programs.



### Extended Leave Policy

We ask parents not to remove students from school for early or extended vacations as students will not benefit from the classroom learning environment. Parents may be responsible to pay for any additional cost incurred as a result of the extended vacation.

### 11. Additional Costs

Each year, students must purchase their own textbooks, supplies, and materials. In addition, there may be a charge for school-related items or for participation in certain activities (e.g. yearbook, special projects, field trips, special assemblies).

### 12. Questions?

All policies governing fees, charges, and refunds are decided by the CCS Board of Governors and implemented by the School Administration. Questions regarding these Policies and Procedures or the Tuition & Fees Schedule should be directed to the school office.

### 13. Duties & Obligations

Coastline Christian’s duties and obligations under this contract may be suspended indefinitely without notice during all periods in which CCS is closed due to any force majeure events, including, but not limited to, any earthquake, fire, flooding, act of God, war, governmental action, act of terrorism, epidemic, pandemic, state of emergency, or any other event beyond the School’s control. CCS has developed a contingency instruction plan to deliver remote instruction as soon as is reasonably practicable and safe under the circumstances. If such a force majeure event occurs, CCS’ duties and obligations in this contract may be postponed for a period of time until CCS can deliver its contingency course instruction or until such time as the School, in its sole discretion may safely reopen. In the event CCS is closed for a period of time or must deliver course work remotely due to an event under this clause, Parent agrees CCS is under no obligation to cancel, waive, or refund, any portion of tuition that is owed or paid to CCS.

## TUITION & FEE CONTRACT (CONT.)

### 7. Early Cancellation

Early cancellation of an annual service (e.g. tuition, transportation, afterschool) is subject to be charged based on the remaining balance due for the semester. The first installment is also non-refundable.

### 8. No Refunds or Discounts

No refunds or discounts are granted for reasons such as absenteeism, vacations, suspensions or expulsions. In the event of an unexpected and extended absence beyond one month due to illness, injury, or family emergency, please contact the school office.

### 9. Extended Leave Policy

Extended Leave Policy: We ask parents not to remove students from school for early or extended vacations as students will not benefit from the classroom learning environment. If an accommodation is needed, parents are responsible to pay for any additional cost incurred as a result.

### 10. Delinquent Account

Delinquents Accounts- If your student's account becomes 30 days past due, you will be contacted by our accounting department and you will have 10 days to set up a plan to bring your account to current status. If you fail to set up a plan within the 10 day period or default on the plan agreed upon, your student may be not permitted to attend classes, complete assignments, or take exams until the balance is paid in full. CCS reserves the right to require payment in advance or to automatically disenroll students who are repeatedly delinquent on their account. If you are receiving tuition assistance, you agree to make all monthly tuition payments on time to maintain your awarded yearly amount. If your account becomes 30 days delinquent while receiving tuition assistance, your tuition assistance award will be forfeited and you will be held responsible for the full year's tuition or disenrolled. In addition, if CCS receives an insufficient funds notice from our bank (three times for any reason) during the school year, including but not limited to the following: stop payment, closed account, insufficient funds, or inactive hold, the account must be paid in full, or the student will be required to withdraw and/or dismissed from school within 10 school days.

## Optional Services



### Extended Care

Extended Care provides several optional services to meet different families' needs.

Daily M-F	1st Child	2nd Child	3rd Child
Option 1: (until 6:00PM)	\$3,500	\$3,000	\$2,000
Option 2: (until 4:45PM)	\$2,500	\$2,100	\$1,400

Additional details on other options and sibling discounts can be found on our After School Registration Forms. Emergency drop-ins are available at \$30 (3:30-6:00PM pick up) / \$15 (3:30-4:45PM pick up or 4:45-6:00PM).



### Food Service

Students can bring lunch from home or purchase hot lunch through the school's Food Service.

Lunch Prices (year 2023-2024 for reference)	Per Meal	Notice of any lunch price or policy changes will be given at the beginning of the new school year.
Mini Meal (K-2nd)	\$5.25	
Full Meal (K-Middle School)	\$6.25	
Plus Meal (Double Entree)	\$9.00	



### Transportation

CCS has a limited number of seats with our school vans. The prices of the annual van services per student are listed below. There is a 10% discount for each additional child in the same family:

San Leandro, Hayward, Fremont or Alameda: (Per student) 2-way annual fee at \$3,500, and 1-way annual fee at \$2,100

Oakland (limited): (Per student) 2-way annual fee at \$3,800, and 1-way annual fee at \$2,280



## Policies

For the benefit of students and operation of the school, we ask each family to do their best to fulfill their financial commitment when enrolling their child(ren) for the academic school year.

Cancellation of services, such as tuition, transportation, or afterschool fees are subject to a 10% charge based on the annual amount. There is no prorated/refund for cancellation of shuttle bus service. First tuition installment is due on June 1, 2023 and is non-refundable.

All policies governing fees, charges, and refunds are determined by the Board of Governors and implemented by school administration.



## Financial Assistance

Financial assistance may be granted to families who meet certain economic criteria.



## Background

Coastline Christian Schools was established in 1979 as an educational ministry of the Bay Area Chinese Bible Church. It continues to exist under the leadership of the church as a single 501(c)(3) non-profit organization. CCS has provided a comprehensive, academically excellent K-8 Christian educational program.

Coastline Christian Schools admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. Coastline Christian Schools does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.



## TUITION & FEE CONTRACT

### 1. Returning Students

Fees are due at the time of enrollment in Coastline Christian Schools. A student is not considered enrolled until the enrollment fee and the first payment is received. Continuing students pay \$375 if enrolled by February 3, 2023 and \$550 thereafter. There is a \$75 discount per family for those enrolling in the eTuition program. Enrollment fees are non-refundable.

### 2. New Students

A \$150 application fee is due upon submission of an application. A standardized placement exam is required for admission to CCS. In addition, there is a \$350 enrollment fee (with a potential \$75 discount with eTuition enrollment). All fees are non-refundable.

### 3. Tuition Payments

Tuition Payments can be made by two methods: Prepaid or 10-payment plan. The 2023-2024 prepaid annual tuition or the 1st installment of the 10-payment plan is due on June 1, 2023. The first installment is non-refundable.

### 4. Payments

Payments are due on the 1st business day of the month and are considered late after the 5th business day of the month. Overdue accounts will be assessed a \$35 per month late fee. Returned checks will be assessed a \$50 handling fee per occurrence in addition to any penalties the school must pay the bank as a result.

### 5. Late Enrollment

Students enrolling after the start of the school year will pay by installment according to the same schedule. Annual fees and tuition will be prorated to reflect the actual portion of the school year in attendance.

### 6. Multiple-Child Discount

Multiple-child discounts for tuition and afterschool apply only to siblings living in the same home.